



## **Minutes May 10, 2017**

### **Meeting:**

Marshes of Glynn Libraries Board of Trustees  
May 10, 2017 at 5:30 PM  
Meeting held in the Board Room at the Brunswick-Glynn County Library located at  
208 Gloucester Street, Brunswick, GA 31520

### **Trustees Present:**

Jane Lafferty, Chair  
Mike Martin, Vice-Chair  
Tashania Garner, Treasurer  
Whitney Bailey  
Matthew Permar  
Sandy Turbidy

### **Excused Absence:**

Gloria Burns  
Joan Campbell  
Ann McLaughlin

### **Staff Present:**

Geri Lynn Mullis  
Ben Bryson  
Lori Hull  
Maureen Hersey

### **Call to Order:**

The meeting was called to order by Chairwoman Lafferty.

### **Chairman's Comments:**

No comments.

### **Approval of Minutes:**

Mr. Permar made a motion to accept the Board of Trustee Meeting Minutes from April 12, 2017 with the addition of "personnel reasons" under Executive Session. Ms. Bailey seconded. The motion passed unanimously.

Ms. Turbidy made a motion to accept the Board of Trustee Executive Session Meeting Minutes from April 12, 2017. Mr. Permar seconded. The motion passed unanimously.

Mr. Permar made a motion to accept the Board of Trustee CALLED Meeting Minutes from April 26, 2017. Mr. Martin seconded. The motion passed unanimously.

### **Library Reports:**

#### **Financial**

The Financial reports were discussed.

#### **MOGL Report**

The MOGL Library report was discussed.

#### **Library Statistics**

There was a discussion on the April 2017 Library Statistics.

#### **Committee Reports:**



**Personnel Committee**

Items will be discussed later in the agenda.

**Finance Committee**

No report.

**Constitution, By-laws and Policy Committee**

No report.

**Strategic Planning Committee**

No report.

**Nominating Committee**

Mr. Permar announced the candidates for the FY18 Officers were Mike Martin as Chairman, Tashania Garner as Vice-Chair, and Ann McGlaughlin as Treasurer.

Ms. Bailey made the motion to accept the slate of officers presented. Ms. Turbidity seconded. The motion passed unanimously.

**Old Business:**

**Update on the Brunswick Library Renovation Project**

Chairwoman Lafferty announced that she, Mr. Martin, and Director Mullis met with Mr. Ours on May 2, 2017 to discuss the Brunswick Library Renovation Project. Director Mullis recapped the meeting. Chairwoman Lafferty created the "Oversight Committee" for MOGL that will work on the project. Chairwoman Lafferty, Mr. Martin, Ms. Garner, and Mr. Permar were assigned to the newly formed committee.

**New Business:**

**Proposal for the FY18 State Grant System Services Grants Waiver Request**

After a discussion, Mr. Martin made the motion to approve the FY18 System Services Grants Waiver Request to the Georgia Public Library Service for \$7,701.92 of the Salaries and Benefit Grant to be converted to System Services Grant funds. Ms. Garner seconded. The motion passed unanimously.

**Proposal for the MOGL Presentation Agreement**

After a discussion, Mr. Permar made the motion to authorize Benjamin Bryson, the Marshes of Glynn Libraries Assistant Director, to approve and sign the Marshes of Glynn Libraries Presentation Agreement to hire presenters the libraries. Mr. Martin seconded. The motion passed unanimously.

**Discussion on the Trustee Manual**

Director Mullis has been working on a new Trustee Manual. The "Table of Contents" was discussed, and copies will be given at the June 2017 board meeting.

**Annual Review of Director**

This item was moved to Executive Session.

**Executive Session:**

Mr. Permar made the motion to go into Executive Session for personnel reasons. Ms. Bailey seconded. The motion passed unanimously.

Mr. Permar made the motion to exit Executive Session. Ms. Garner seconded. The motion passed unanimously.

Mr. Permar made the motion to approve the Personnel Committee recommendation for the Annual Review of Director Mullis. Ms. Garner seconded. The motion passed unanimously.



**Announcements:**

The next meeting of the Marshes of Glynn Libraries Board of Trustees will be on Wednesday, June 14, 2017 at 5:30 PM in Room 112 in the Casino Building on St. Simons Island, Georgia.

**Adjourn:**

The meeting was adjourned.

*Minutes respectfully submitted by Geri Lynn Mullis*