



## Minutes April 12, 2017

### Meeting:

Marshes of Glynn Libraries Board of Trustees  
April 12, 2017 at 5:30 PM  
Meeting held in the Board Room at the Brunswick-Glynn County Library located at  
208 Gloucester Street, St. Simons Island, GA 31520

### Trustees Present:

Jane Lafferty, Chair  
Mike Martin, Vice-Chair  
Whitney Bailey  
Gloria Burns  
Joan Campbell  
Matthew Permar  
Sandy Turbidy

### Excused Absence:

Tashania Garner, Treasurer  
Ann McGlaughlin

### Staff Present:

Geri Lynn Mullis  
Lori Hull

### Call to Order:

The meeting was called to order by Chairwoman Lafferty.

### Chairman's Comments:

Chairwoman Lafferty requested to add item "b" under "New Business" to discuss the AC issues at the Brunswick Library. Mr. Permar made the motion to add "AC Issues at the Brunswick Library" as item "b" under "New Business" to the agenda. Ms. Bailey seconded. The motion passed unanimously.

It was also discussed that FY18 eRate was moved to the May 10, 2017 board meeting agenda due to the contracts not being ready.

### Approval of Minutes:

Ms. Campbell made a motion to accept the Board of Trustee Meeting Minutes from March 8, 2017. Mr. Permar seconded. The motion passed unanimously.

### Library Reports:

#### Financial

The Financial reports were discussed.

#### MOGL Report

The MOGL Library report was discussed.

#### Library Statistics

There was a discussion on the March 2017 Library Statistics.

#### Committee Reports:

##### Personnel Committee

Ms. Turbidy distributed blank copies of the Director's Annual Review form to the Trustees. Completed forms are due on or before May 3, 2017.

##### Finance Committee

No report.



**Constitution, By-laws and Policy Committee**

No report.

**Strategic Planning Committee**

Ms. Burns distributed examples of a Resource Development Plan for MOGL. The examples were discussed.

**Old Business:**

**Update on the Brunswick Library Renovation Project**

There was a discussion on the Brunswick Library Renovation Project. The libraries are now slated to receive the \$2,000,000 in Capital Outlay Grant Funds from the State for FY18. Governor Deal has until May 8 to sign the budget. There was a discussion on how to proceed with the project. The library board will create a Facilities Committee to help oversee the project.

**New Business:**

**Discussion on the Proposed Federal IMLS Cuts for FY18**

There was a discussion on the proposed federal cuts to the Institute of Museum and Library Services (IMLS) agency. The agency is who disseminates the federal grants to states given through the Library Services and Technology Act (LSTA). When more information presents itself, Director Mullis will inform the trustees.

**AC Issues at the Brunswick Library**

The coils in the chiller at the Brunswick Library are leaking and need to be replaced. This has caused the temperature to be unstable in the library. Mr. Permar made the motion that if the Brunswick Library gets at or above 80 degrees the building must be closed to the public, and if it gets to at or above 82 degrees the building must be closed to staff. Ms. Turbidy seconded. The motion passed unanimously.

**Executive Session:**

Mr. Permar made the motion to go into Executive Session for personnel reasons. Ms. Turbidy seconded. The motion passed unanimously.

Mr. Permar made the motion to exit Executive Session. Ms. Turbidy seconded. The motion passed unanimously.

Mr. Permar made the motion to accept the leave request for Director Mullis. Ms. Bailey seconded. The motion passed unanimously.

**Announcements:**

The next meeting of the Marshes of Glynn Libraries Board of Trustees will be on Wednesday, May 10, 2017 at 5:30 PM in the Board Room at the Brunswick-Glynn County Library.

**Adjourn:**

The meeting was adjourned.

*Minutes respectfully submitted by Geri Lynn Mullis*