



## Minutes May 11, 2016

### Meeting:

Marshes of Glynn Libraries Board of Trustees  
May 11, 2016 at 5:30 PM  
Meeting held in the Board Room of the Brunswick Library located at  
208 Gloucester Street, Brunswick, GA 31520

### Trustees Present:

Jane Lafferty, Chair  
Mike Martin, Vice-Chair  
Tashania Garner, Treasurer  
Matthew Permar  
Joan Campbell  
Gloria Burns  
Ann McGlaughlin  
Whitney Bailey

### Excused Absence:

Sandy Turbidy

### Staff Present:

Geri Lynn Mullis  
Ben Bryson  
Lori Hull  
Maureen Hersey

### Call to Order:

The meeting was called to order by Chairwoman Lafferty.

### Chairman's Comments:

Chairwoman Lafferty thanked the Trustees for contacting their County Commissioners about the position request. At this time, it does not appear that the request will be granted for FY17. Ms. Lafferty also discussed funding for staff to attend the 2016 American Library Association's Annual Conference to accept the ASCLA Exceptional Service Award that the libraries received. Ms. Lafferty and Director Mullis will request this funding from the County, and report back to the Trustees.

### Approval of Minutes:

Ms. Campbell made a motion to accept the Board of Trustee Meeting Minutes from March 9, 2016. Mr. Permar seconded. The motion passed unanimously.

### Library Reports:

#### Financial

The monthly Expenditure and Revenue reports ending in March 31, 2016 were discussed.

#### MOGL Report

The MOGL Library report was discussed. In addition to the Report, Director Mullis announced that the libraries would be partnering with Family Connections this summer to offer four Lunch @ the Library programs for children.

#### Library Statistics

There was a discussion on the April 2016 Library Statistics. Mr. Bryson created a bar chart of the statistics, which will be distributed in place of the previous spreadsheet.

#### Committee Reports:

##### Personnel Committee

The committee met on April 13 to compile the annual review for Director Mullis.

##### Finance Committee

The committee will be meeting on May 16 at 4:30 PM to prepare the FY17 State Grant Budget Plan for approval.



**Constitution, By-laws and Policy Committee**

No report.

**Strategic Planning Committee**

The committee will be working on the Resource Development Plan next, and will be meeting sometime in June 2016.

**Old Business:**

**New Business:**

**MOGL Foundation Discussion**

There was a discussion on if there was a need for MOGL to create a Foundation. Ms. McGlaughlin and Mr. Martin will look into the creation process, and report back to the Trustees at an undetermined date.

**Proposal for the Courier Contract**

Ms. Campbell made the motion to authorize Express Courier Service to provide the Marshes of Glynn Libraries courier service from June 2016 to June 2017, pending a contract created by the County Attorney's office. Mr. Permar seconded. The motion passed unanimously.

**FY17 State Grant Documentation**

The documentation was not ready for this meeting. It will be added to the June 8, 2016 meeting agenda.

**Proposal for the Merit Increase of the Assistant Director**

Item to be discussed in Executive Session.

**Annual Review for the MOGL Director**

Item to be discussed in Executive Session.

**Executive Session:**

Mr. Martin made the motion to go into Executive Session. Ms. McGlaughlin seconded. The motion passed unanimously.

Ms. Campbell made the motion to exit Executive Session. Mr. Martin seconded. The motion passed unanimously.

Ms. Bailey made the motion to accept the recommendation from the Director for the merit increase for the Assistant Director. Ms. McGlaughlin seconded. Ms. Lafferty, Mr. Martin, Ms. Garner, Ms. Campbell, Ms. McGlaughlin, and Ms. Bailey voted to approve. Mr. Permar abstained. Ms. Burns was absent.

Ms. Campbell made the motion to accept the recommendation from the Personnel Committee for the Annual Review of the Director with the designated salary increase. Ms. Bailey seconded. The motion passed unanimously.

**Announcements:**

The next meeting of the Marshes of Glynn Libraries Board of Trustees will be on June 8, 2016 at 5:30 PM in Room 112 in the Casino Building on St. Simons Island.

**Adjourn:**

The meeting was adjourned.

*Minutes respectfully submitted by Geri Lynn Mullis*