



A Golden Past.
A Shining Future.

Marshes of Glynn Libraries

Brunswick-Glynn County Library St. Simons Island Public Library

Minutes Approved December 10, 2014

Meeting:

Marshes of Glynn Libraries Board of Trustees

November 12, 2014, 5:30pm

Meeting held in the Boardroom of the Brunswick-Glynn County Library located at 208 Gloucester Street, Brunswick, GA 31520.

Trustees Present:

Matthew Permar, Chair
Benjamin Bryson
Jane Lafferty
Mike Martin
Jeff Swecker
Tashania Thomas
Sandy Turbidy

Excused Absence:

Joan Campbell
Gloria Burns

Staff Present:

Geri Lynn Mullis
Maureen Hersey
Lori Hull
Windy Sapp

Call to Order:

The meeting was called to order by Chairman Permar.

Chairman's Comments:

Chairman Permar recognized Brunswick-Glynn County Library Assistant Manager Windy Sapp for 10 years of service with the Library. Mr. Permar also commented on the Chamber of Commerce membership.

Minutes:

Mr. Swecker made a motion to accept the minutes of the Oct. 8, 2014 meeting minutes with corrections to the announcements date information and it was seconded by Ms. Turbidy. The motion passed unanimously.

Ms. Lafferty made a motion to accept the minutes of the Oct. 13, 2014 meeting minutes and it was seconded by Mr. Martin. The motion passed unanimously.

Reports:

Financial

Director Mullis reported that the Small Equipment line item had significantly increased due to monies received for the State Technology Grant and that other increases were all due to monies received from grants.

MOGL

Director Mullis advised that the board would receive a combined Director and Library Manager report. There was discussion regarding the new report format from the Trustees.

Library Statistics

Director Mullis advised that Trustees would now receive statistical information regarding circulation, programs, volunteers, computer use, Library attendance and others. There was discussion regarding this new report.

Mr. Bryson made a motion to add the Finance Committee Report to the Agenda and it was seconded by Mr. Swecker. The motion passed unanimously.

Finance Committee

Mr. Bryson reported that the Finance Committee was working on a set of procedures for Library Funds (for example Winship, Robeson, etc.). Based on recommendations made by the Glynn County Attorney they will make changes to the procedures. He further reported that they would meet on Wednesday, November 26, 2014 at 9:30am.

Ms. Turbidy made a motion to add all standing committee reports to the Agenda and it was seconded by Ms. Lafferty. The motion passed unanimously.

Constitution, ByLaws and Policy Committee

There was no report.

Personnel Committee

There was no report

Strategic Planning Committee

There was no report.

Brunswick-Glynn County Library
208 Gloucester Street, Brunswick, GA 31520
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Old Business:

St. Simons Island Public Library Returned Funds Proposal

Ms. Turbidy made a motion to defer this business and it was seconded by Ms. Lafferty. There was discussion regarding the reason to defer this item again. The motion passed unanimously.

New Business:

Procedures for Library CD's

There was discussion regarding the recommendations made by the Glynn County Attorney regarding the procedures and it was recommended that we approve the Robeson, Winship and SSI funds individually. Due to recommended changes by the Glynn County Attorney Ms. Thomas made a motion to defer approval of the Winship CD Procedures and it was seconded by Ms. Turbidy. The motion passed unanimously. It was determined that the SSI CD Procedures would have to be deferred due to the deferral of the Old Business item St. Simon Island Public Library Returned Funds Proposal. Mr. Swecker made a motion to authorize the approval of the Library Robeson CD Procedures pending final approval from the Glynn County Attorney and it was seconded by Ms. Thomas. The motion passed unanimously.

Library Closings for Nov. 29, Dec. 24 and Dec. 31

Mr. Bryson made a motion to authorize closing the libraries on November 29 as a non-paid holiday and closing the libraries on December 24 and December 31 to the public. It was seconded by Ms. Lafferty and the motion passed unanimously

Experience Works Agreement

Ms. Turbidy made a motion to authorize the approval of the Experience Works SCSEP Host Agency Agreement. It was seconded by Mr. Swecker and the motion passed unanimously.

Freegal Music Oder Form and Agreement

Ms. Mullis advised that money in FY15 was budgeted for this service. Ms. Thomas made a motion to authorize and sign the order form and agreement for Freegal Music service with Library Ideas. Ms. Turbidy seconded the motion and it passed unanimously.

Proposal for Rocket Languages

There was discussion regarding this and other language services. Mr. Martin made a motion to defer this item pending additional information regarding language services and specifically some comparisons of Rocket Languages, Mango Languages and Rosetta Stone. It was seconded by Ms. Lafferty and the motion passed unanimously.

B4 Grant Agreement from GPLS

Mr. Swecker made a motion to authorize the contract agreement for the Library Services and Technology Act Funds 2014 National Leadership grant – birth to four early literacy program. It was seconded by Mr. Martin and the motion passed unanimously.

Discussion on Agreement with the Friends of the Brunswick-Glynn County Library

There was discussion by the Trustees regarding an agreement of the use of space within the Brunswick-Glynn County Library. Mr. Martin made a motion to move forward with the formation of such an agreement with the Friends of the Brunswick-Glynn County Library. It was seconded by Ms. Lafferty and the motion passed unanimously.

Executive Session:

No Executive Session was needed for the meeting.

Announcements:

The next meeting of the Marshes of Glynn Libraries Board of Trustees will be on December 10, 2014 pm at 5:30pm here in the Boardroom of the Brunswick-Glynn County Library.

Ms. Lafferty requested information on the Master Plan Recommendations.

Adjourn:

The meeting was adjourned.

Minutes respectfully submitted by Lori Hull.

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